



# SERVICE PROVIDERS: CALL FOR QUOTATIONS, KDF 2019

## Terms and conditions for applying to tender services for the Kalahari Desert Festival 2016

- 1) All relevant documents have to accompany the tender application:
  - a. All required business registration licences – Certified Copies
  - b. ID documents of the owner/s or directors in the case of a company – Certified Copies
  - c. Tax clearance Certificates – ORIGINAL as issued by SARS
  - d. Registration with the required councils and professional bodies where required – Certified copies of registration documents.
- 2) Note on acceptance of a tender the tender will become a binding contract and if the required outcomes are not achieved legal action might be taken.
- 3) Companies applying to tender can be required to meet the festival manager. The cost of those meetings are on the company wishing to tender.
- 4) Payments to tenders are outcomes related and full payment will only happen 7 – 14 working days after the festival.
- 5) All tenders awarded are required to send a list of employees to the festival committee, the required form will be supplied.
- 6) Awarding and adjudication of tenders will be done by an independent Auditor on a points based system:
  - a. 60 points will be awarded for price.
  - b. 20 points for geographical location.
  - c. 15 points for CV of company.
  - d. 5 points for BBEEE status.
- 7) All tenders awarded are subject to monitoring, evaluation and inspection by the Kalahari Desert Festival Monitoring and Evaluation Officer.
- 8) Suppliers<sup>1</sup> are required to supply own transport and accommodation during the festival.
- 9) SASI as organisers of the Kalahari Desert Festival reserves the right to amend the tender specifications after consulting with the awarded supplier.
- 10) Payments will be made 20% of awarded amount on acceptance and signing of a MOU<sup>2</sup> and the contract.  
30% of the awarded amount before the festival.  
50% of the awarded amount will only be paid 7 – 14 days after the festival.
- 11) Companies or individuals tendering are not allowed to use 3<sup>rd</sup> party bank accounts.
- 12) Companies of individuals in breach of the contract can face legal action.
- 13) During the festival no supplier is allowed to be in the Beer tent area.
- 14) Suppliers and employees has to be visible at all times. (Uniformly dressed)
- 15) All Employees of suppliers has to wear identification at all times.
- 16) A letter with preference of tender should then accompany tender documents are no company can be awarded more than one tender.
- 17) For clarification of tender specification can be communicated with the Kalahari Desert Festival Management.
- 18) Send all tenders For attention The Management Coordinator: Kalahari Desert Festival: hennie@sasi.org.za
- 19) IMPORTANT: The KDF holds the right to change and re-negotiate specifications and quotations upon the appointment of the selected Service Provider. This might either increase or decrease the Invoice amount agreed upon between the KDF and the Service Provider.**

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<sup>1</sup> From this point forward companies with tenders awarded are to be referred to as suppliers.

<sup>2</sup> MOU- Memorandum of Understanding

**20) Tenders to be send via registered mail. Closing date Friday 2 March 2018, 12:00.**

## 2. TENDER SECTION

### 2.2 SOUND, LIGHTING AND STAGE

**Purpose of tender:**

- Open air stage for selected performances.
- One (1) sound setup and low stage for leisure tent
- Sound and lighting with podium setup for academic tent.
- Sound setup at informal "Kraal" setting

## **Kalahari Desert Festival Technical Requirements**

### **Main Stage**

**Audio:**

- Line Array PA System – 4x Dual 18" - 8 x Dual 8" Mid/Tops ( Powered, Processed .)
- 2 x 10" Fill Speakers ( JBL, DB Tech, Turbosound, QSC etc. )
- 6 x 12" 600Watt Powered Monitors, 1 x 18" Powered Subwoofer ( JBL, DB Tech,Turbosound,QSC etc )
- 1 x 16CH Digital Mixing Console, 6 Bus Outs ( Yamaha, Allen & Heath, Behringer )
- 1 x 16CH Snake Cable ( 50m )
- 1 x Power Distro – 3 x 32A – 1 x 20m 3 Phase Cable
- 1 x 5 Piece Drum Kit + Throne and Cymbals ( Tama, Yamaha, DW )
- 1 x Quad 10" Bass Cab and Amp ( Ampeg , Trace Elliot, Mark Bass )
- 1 x Peavey Classic 50 Guitar Amp
- 1 x Roland Jazz Chorus Guitar Amp
- 1 x Audix 7pc Drum Mic Kit with Hoop Clamps and stands ( Incl D6 , Shure Beta 52 and 91 Mics)
- 2 x Audix i5/Shure Sm57 Instrument Mic
- 3 x Wired Shure Sm58 Microphones with Stands
- 3 x Wireless Shure Sm58 Microphones
- 1 x Wireless Shure Beta58 Microphone
- 2 x Wireless Shure Headset/Lapel Microphones
- 3 x Stereo DI Boxes
- 2 x Keyboard Stands and All Cabling

**Lighting:**

- 14 x LED Moving Heads ( 60Watts minimum each )
- 16 x LED Wash Par's
- 8 x Generic 300Watt PAR56's on Dimmer Pack
- 4 x Chauvet Geyser Smoke Machines ( With Fluid for 3 Nights )
- 1 x Chauvet Hazer ( With Fluid for 3 Nights )
- 3 x Bubble Machines

- 1 x 1,5W RGB LASER with remote
- 1 x Martin M-Touch Controller on M-PC
- All Cabling

### **Structures:**

- 20 x Stage Decks ( 2.4m x 1.2m on 800mm, Draped with 2 steps )
- ALU Trio Truss :
- 4 x 6 m
- 8 x 4 m
- 1 x 2 m
- 4 x 3 way Corners
- 2 x T-Piece
- 4 x Base
- 4 x Outriggers
- ALU Clamps and safety cables for all Lighting

### **Visuals:**

- 1 x 10' X 7' (3 m X 2,1m ) Rear-projection Screen
- 1 x Christie LX400/600 Projector
- 1 x Input Switcher
- 1 x DataVideo Video Mixer
- 1 x Camera Feed
- All Cabling

## **“Kuier Tent” Stage**

### **Audio:**

- 2 x Powered Subwoofers 1000Watt ( JBL, DB Tech, Turbosound QSC etc. )
- 2 x Powered 10” Mid/Tops ( JBL, DB Tech, Turbosound QSC etc. )
- 1 x 8” 300Watt Powered Monitor ( JBL, DB Tech, Turbosound QSC etc. )
- 1 x 12CH Digital Mixing Console, 1 Bus Outs ( Yamaha, Allen & Heath, Behringer )
- 2 x Wired Shure Sm58 Microphones with Stands
- 1 x Wireless Shure Sm58 Microphone
- 1 x Stereo DI Box
- All Cabling

### **Lighting:**

- 4 x LED Wash Par’s
- 2 x Generic 300Watt Par’s on Dimmer / Controller
- 1 x Smoke Machine
- All Cabling

### **Structures:**

- 2 x Stage Decks ( 2.4m x 1.2m on 500mm, Draped with 1 step )

**CLOSING DATE: 10 AUGUST 2019**

## 2.3 Medical Services

**NO TENDER FOR MEDICAL SERVICES**

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## 2.4 Security and Safety

Minimum Requirements:

- A registered Security company (PSIRA)
- Proof of registration and Tax clearance certificate.
- Supply of a General Festival Safety Representative.

All staff must be registered with the Festival Management before the festival.

Purpose of the tender:

- Security plan registration according to SABS/ SAPS requirements:
  - Liaise, present and communicate with the relevant SAPS authorities (Witdraai and Upington)
  - Liaise with the following providers for relevant documentation and information:
    - Medical Provider
    - Electricity Service provider
    - Portfolio Manager- stalls
    - Terrain cleaning provider
    - Portfolio manager – transport
    - Portfolio manager - Coordinator
- Evacuation charges / Road evacuation signs and plan
- Fire Officers x 6
- Fire Extinguishers x 20 to be installed temporary in all identified areas.
- Security Staff temporary 12 per shift (50% people of the Kalahari)
- To be PSIRA registered.
- Engineers Certificate of the safety of the temporary Infrastructure.
- All Security and safety staff should be clearly identifiable and visible during day and night time.
- Setup of a VOC with radio communication at all times to all security and safety personnel.
- NOTE: Food and beverages of staff will be on the account of the service providers throughout the festival according to minimum wage act.
- The Festival will not supply any accommodation, food or substances to SAPS and staff. This will be on the account of the service provider.
- Facilitate and register all food serving stalls with the relevant Municipal authorities, and all original certificates to SAPS as well of certified copies to the festival office.

### PSIRA REGISTRATUIN DOCUMENT TO BE SUPPLIED

**CLOSING DATE: 10 AUGUST 2019**

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## 2.5 Beer Tent

NO TENDER FOR BEER TENT KDF 2019

**IMPORTANT: The KDF holds the right to change and re-negotiate specifications upon the appointment of the selected Service Provider.**

## 2.5 Generator / Power Supply

NO TENDER FOR POWER SUPPLY KDF 2019.

### TRANSPORT SECTION:

NO TRANSPORT TENDER FOR KDF 2019

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